



Sibelius®

Shortcut Ruler

<p>Bar at end Ctrl+B Bold (<i>text selected</i>)..... Ctrl+B Chord symbols..... Ctrl+K Clef Q Copy Ctrl+C Crescendo (=Hairpin) H Cut Ctrl+X Decrescendo (=hairpin)..... Shift+H Document Setup Ctrl+D Expression..... Ctrl+E Extend passage by a bar Ctrl+Shift+← / → Extend passage by a note/rest.. Shift+← / → Extend passage by a staff Shift+↑ / ↓ Flip..... X</p>	<p>Go to beginning of doc.....Ctrl+Home Go to end of doc.....Ctrl+End Help.....F1 Hide / Show.....Ctrl+Shift+H Inspector WindowCtrl+Shift+I Instrument.....I Italics (<i>text selected</i>).....Ctrl+I Key signatureK Keypad WindowCtrl+Alt+K LineL Lyrics Line 1Ctrl+L Make into pageCtrl+Alt+Shift+M Make into systemShift+Alt+M MixerM</p>	<p>Navigator Window..... Ctrl+Alt+N New File..... Ctrl+N Note up / down..... ↑ / ↓ Octave up / down Ctrl+↑ / ↓ Open Ctrl+O Page break Ctrl+Return Paste..... Ctrl+V Play from beginning..... Ctrl+[Play from selection P Print Ctrl+P Redo..... Ctrl+Y Save Ctrl+S Save as Ctrl+Shift+S Select All Ctrl+A</p>	<p>Select barCtrl+click Select contents of barClick Select more (text)Ctrl+Shift+A Select objectClick object Slur.....S Symbol.....Z System breakReturn Technique textCtrl+T Time Signature.....T Transport Panel Ctrl+Alt+Y TransposeShift+T Triplet.....Ctrl+3 Underline (<i>text selected</i>)...Ctrl+U Undo.....Ctrl+Z</p>	 <p>www.note-so-easy.co.za www.facebook.com/Notesoeasy</p> <p><i>Engela Fullard</i></p> <p>27 (0)82 930 6762 / (0)21 975 7289 info@note-so-easy.co.za</p>
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